Switzerland of Ohio Local School District

CCP Handbook

College Credit Plus (CCP)
Understanding College Credit Plus (CCP)

College Credit Plus (CCP) Terminology

- “in-house” – students that take courses while staying at their home school
- “on-campus” – students that travel to the college campus to take courses
- Face-to-Face – instructor is in the classroom with students
- Distance Learning – instructor is broadcast through video conferencing
- Online – instructor posts information and assignments online for student to complete
- IHE – Institution of Higher Education (college/university)

The best resource for College Credit Plus is by visiting www.ohiohighered.org.

Below is a summary of basic information for College Credit Plus.

What is College Credit Plus? (CCP)

College Credit Plus is Ohio’s dual credit program

- Students earn high school and college credit at the same time. A college course that is 3 or more credit hours is equal to 1 high school credit.
- Students enroll in college courses and adhere to the requirements of the college
- Courses may be taken in the summer, fall and spring semesters

Who can participate?

If you are an Ohio student in grades 7-12 you can apply for College Credit Plus admission to any Ohio public or participating private college. The college will admit you based on your college-readiness in one or more subject areas. Your school counselor can help you understand your options, deadlines, and how to proceed. You may not participate in the College Credit Plus program beyond your anticipated high school graduation date.

ORC 3365.02, 3365.03, 3365.033, 3365.04

How can students participate?

Step 1:

- Students must submit a Letter of Intent to Participate to the student’s school office by April 1, 2018.
- Students must be “eligible” for College Credit Plus participation based on assessment exam scores
- Students’ scores must indicate that they are ready for “college-level” courses in at least one subject area
- Colleges and universities will review students’ scores using statewide standards

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Step 2:

- Students must apply for admission
- Contact the college to learn about their processes, paperwork and deadlines
- Colleges have the final decision on student admission

Step 3:

- If the student is considered eligible and has been admitted to the college/university, then the college will discuss course options with the student
- Courses must be college-level and non-remedial
- Students may enroll in up to 30 credit hours including high school only courses:

  \[ 30 - (\text{high school credits} \times 3) = \text{Maximum college credit hours} \]

Students have the option of taking college credit by either attending full time at the college/university or by remaining in their current high school and participate in college credit classes offered within the high school curriculum through distance learning, face to face, or online courses. Students may take CCP course from more than one IHE.

**Benefits of CCP**

1. CCP provides an expansion of the curriculum available to the students of SOLSD.
2. Providing opportunities for students to study “in-depth” those areas of special interest or need.
3. Allowing students to earn college credit while in high school.
4. Providing college courses while in high school without the cost of college tuition.

**Key points to consider when enrolling in CCP**

1. Completion of CCP requirements does not guarantee entrance into the college program of your choice.
2. Grades given in college courses are not the responsibility of the local high school. Any concern about grades must be discussed with the university and the professor of the class.
3. If a student fails or withdraws from a college course, it may affect the credits he/she needs to graduate from high school.
4. If a student fails or fails to complete a course, all financial obligations will default to the student and/or parent(s).
5. The pace in a college class is much faster in covering material than in a high school class.
6. There is an increased responsibility for learning by the student.
7. If you are a student athlete, you must remain eligible in accordance with the Ohio High School Athletic Association (OHSAA) bylaws. To be athletically eligible, students must be passing five, one credit courses or the equivalent per grading period with the high school and college courses combined. Most College Credit Plus courses taken during a semester will equal one Carnegie unit, allowing students to earn more than the required five for athletic...
eligibility. Please check with your counselor to ensure that the course-work you are taking is compliant the OHSAA.

Graduation Requirements

1. If any questions arise concerning how CCP Program may affect a student’s graduation or any other related matter, it is the responsibility of the student and his/her parent(s) to seek answers from the high school, or, if appropriate, from the college of attendance.

2. High school graduation requirements will not be waived as a result of participation in College Credit Plus. You will not receive a diploma until after the course is successfully completed and the graduation requirement is met.

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**College Credit Plus ACKNOWLEDGEMENT OF RESPONSIBILITY**

I understand that by choosing to participate in the College Credit Plus Program I assume the following responsibilities.

1. I must take all required state testing at the school of my enrollment.
2. I must meet the state and school board standards for high school graduation.
3. I must meet the minimum grade point average requirements (if applicable) at the college I attend, or I may be dropped from the program.
4. I will follow the guidelines for student athletic eligibility – To be athletically eligible, students must be passing five, one credit courses or the equivalent per grading period with the high school and college courses combined.
5. I must meet with my high school guidance counselor to have my course schedule reviewed prior to the start of each semester.
6. I will follow the SOLSD CCP textbook purchasing policy.
7. I will be responsible for my learning and understand that I am building my college GPA in addition to earning credit to my high school GPA.

In addition, I understand that all or some of the following consequences may result from participation in this program.

1. I may not qualify for an Honors Diploma.
2. If a student fails or fail to complete the course the student or parent(s) are responsible for all cost associated with the course. Failing CCP grades may have damaging consequences to my future financial aid and acceptance to college after high school graduation.

**College Credit Plus-Textbook Purchasing Policy**

The College Credit Plus law states that the School District is responsible for providing instructional tools (“textbooks”) for their College Credit Plus students. All Switzerland of Ohio Local School District students taking college credited courses on a college campus or through online access must obtain a list of textbooks for their courses from the college. Once the list of textbooks has been obtained, the list of textbooks (including the ISBN numbers) shall be provided to the SOLSD CCP Coordinator as soon as possible to ensure students will have the textbooks prior to the start of the course. The SOLSD CCP Coordinator will then check the list of textbooks with the district’s current college textbook inventory to ensure that we do not have the textbooks in our inventory prior to ordering new textbooks. If the textbooks are not in the district’s current college textbook inventory, the SOLSD CCP Coordinator will work with the district’s Central Office to obtain the textbooks at the best possible price. The SOLSD CCP Coordinator will communicate with the student on the next steps to obtain the required college textbooks.

The college textbooks purchased for the College Credit Plus program are the responsibility of the district and therefore the property of the district. All students are required to return their textbooks to their High School Counselor in a timely manner upon completion of college course work. Please note that if college textbooks are not returned, the district has the right to charge the student for the textbooks.

Please do not go directly to the college bookstore to purchase your college textbooks, no matter the guidance from the college. The district oversees the purchase of all college textbooks. Thank you.

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Please return to your school office prior to the start of the college semester.

I, (Parent and Student) acknowledge by my signature below that I have read and understand the district’s college Textbook Purchasing Policy and Acknowledgement of Responsibilities for participation in College Credit Plus.

Print Student’s Name _______________________________________________________________

Student’s School (circle one)            BHS   MCHS   RHS   SHCC   BES   PES   RES   SES    WES

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PARENT/GUARDIAN’S SIGNATURE   DATE

________________________________________

STUDENT’S SIGNATURE   DATE

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